# Feature Name Create new employee schedule

## Feature Process Flow / Use Case Model

## Use Case(s)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Use Case ID:** | 1.1.20 | | | |
| **Use Case Name:** | Create new employee schedule | | | |
| **Created By:** | Brandon Beltz | | **Last Updated By:** | Wes Richardson |
| **Date Created:** | 2018-09-18 | | **Last Revision Date:** | 2018-11-02 |
| **Actors:** | | Primary: Supervisor | | |
| **Description:** | | Create new employee schedule | | |
| **Trigger:** | | User requests new employee schedule to be created | | |
| **Preconditions:** | | 1. User must be logged in 2. Selected employee profile must be active (have at least one role) | | |
| **Postconditions:** | | 1. If logged in and request is submitted successfully and employee profile is active, new employee schedule will be added to the system | | |
| **Normal Flow:** | | 1. User chooses create new employee schedule 2. User chooses employee to create the schedule for 3. User fills in the new schedule 4. User completes the request 5. New employee schedule is created in the system | | |
| **Alternative Flows:** | | 1a. In step 1 of the normal flow, if the User is not logged in to the system   1. System prompts the User to sign in 2. Use Case resumes on step 1   1b. In step 1 of the normal flow, if the system is not available   1. System will alert user that it is not available and to try again later 2. Use Case terminates   2a. In step 2 of the normal flow, if the employee is not active   1. System will alert user that employee is not active 2. Use Case terminates | | |
| **Exceptions:** | | See alternate flows (above) | | |
| **Includes:** | | System | | |
| **Frequency of Use:** | | On demand, 1-50 times per week | | |
| **Special Requirements:** | | Only users with permission can create employee schedules. | | |
| **Assumptions:** | | User is logged in. User has permissions. | | |
| **Notes and Issues:** | | N/A | | |